



# वीर माधो सिंह भण्डारी उत्तराखण्ड प्रौद्योगिकी विश्वविद्यालय

(उत्तराखण्ड सरकार द्वारा अधिनियम 415/2005 द्वारा स्थापित पूर्ववर्ती उत्तराखण्ड तकनीकी विश्वविद्यालय)

## Veer Madho Singh Bhandari Uttarakhand Technical University

(Formerly Uttarakhand Technical University Established by Act no. 415/2005 by Uttarakhand Government)

Chakrata Road, P.O. Chandanwadi, Premnagar, Suddhowala, Dehradun, Uttarakhand(India)

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पत्रांक: २८८३/वी०मा०सि०भ०उ०प्रौ०वि० / 2024

दिनांक: २८/ 11 / 2024

### !! विज्ञप्ति!!

वीर माधों सिंह भंडारी, उत्तराखण्ड प्रौद्योगिकी विश्वविद्यालय, देहरादून में अनुबन्ध के आधार पर पूर्णतः अस्थाई व्यवस्था के अन्तर्गत 01 चिकित्सक व 01 स्टॉफ नर्स की नियुक्ति किये जाने के सम्बन्ध में दिनांक 05 दिसम्बर, 2024 को Walk in Interaction आयोजित किया जाना है। इच्छुक अभ्यर्थी निर्धारित तिथि व समयान्तर्गत अपने शैक्षिक अभिलेखों के साथ उक्त Interaction में प्रतिभाग कर सकते हैं।

#### Schedule:

##### C. Doctor

**Venue:** Board Room, Veer Madho Singh Bhandari Uttarakhand Technical University, Dehradun.

**Interaction:** Date: Thursday, 05 December 2024 Time: 10:00 A.M.

##### D. Nurse

**Venue:** Board Room, Veer Madho Singh Bhandari Uttarakhand Technical University, Dehradun.

**Interaction:** Date: Thursday, 05 December 2024 Time: 11:00 A.M.

(कुलसचिव)



Ref. No: 2883/UTU/EST-MED-APP/2024-25

Date:28/11/2024

**Advertisement for Engagement of Medical Officer on Part-time and Nurse on Short-term basis**

Applications are invited from eligible candidates for the post of **Medical Officer on Part-time basis and Pharmacist/Nurse on Short Term Basis.**

**1. Medical Officer**

<b>No of Post</b>	: 01 (One)
<b>Maximum Age</b>	: 60 Years
<b>Remuneration</b>	: To be demanded by the applicant Doctor

**Essential Qualifications:** MBBS and must have completed rotating internship for one year and should be in possession of a valid registration certificate (MCI or State Medical Council), followed by at least 3 years of experience in a recognized hospital, OR Post-Graduate Diploma in an appropriate branch of Medical Science plus at least one year experience in a recognized hospital, OR MD, or MS, in an appropriate branch of Medical Science.

**Job Responsibilities:** The Medical Officer will have to visit University Dispensary on alternate days in a week for 2 hours on each visiting day and shall also be available on call for attending any emergency in the University.

**Selection Process:** *On the basis of a personal interaction to assess suitability at University and remuneration sought by the candidate..*

**Date of Joining:** **Immediate**

**2. Nurse**

<b>No of posts</b>	: 01(One) - Female
<b>Maximum Age</b>	: 50 Years
<b>Remuneration</b>	: Rs.15000/-Per Month

**Essential Qualifications:**

- Must have passed intermediate or 10+2 or equivalent certificate examination.
- Must have passed the examination held by the Nursing Council with three years course in General Nursing and Midwifery (GNM) OR BSc in Nursing from a recognized university OR with DMN, Dip/ Class I NAC Armed Forces with verifiable experience.
- Candidate should have registered with Indian Nursing Council or from respective State Nursing Council.

**Experience:** At least one (1) year of experience in the recognized hospital after passing nursing with valid registration number. Any experience before the Nursing registration date will not be considered for this purpose.

**Job Responsibilities:** The Nurse will have to manage the University Dispensary, assist the Doctor, and perform the other duties in the dispensary/University as assigned from time to time on all working days in office hours and shall have to be available on call for attending any emergency in the University ay time.

**Selection Process:** On the basis of a personal interview to assess suitability at the University.

### **GENERAL TERMS:**

**Mode of appointment:** Engagement of Doctor will be on Part-time basis and Nurse on Short term basis for 3months initially subject to renewal on satisfactory performance. **On selection, persons will be in the pay-roll of Outsource ManpowerAgency.**

**Termination/Resignation:** The engagement on part-time / short-term basis may be terminated by giving one month prior notice on either side.

**Documents Required:** Candidates are requested to bring relevant certificates in original and attested copies of same in support of age, qualification, medical/nursing registration, internship completion certificate, experience certificate as applicable at the time of interview along with three passport size photos.

- The result of the interview will be notified to the successful candidate within 7 days.
- The decision of the interview board will be final.
- The University reserves the right to relax any of the qualifications/ experience in exceptional cases of meritorious candidates.
- Higher remuneration may be given to exceptionally qualified and deserving candidate(s).
- No interim question/clarifications will be entertained.

### **Mode of Selection :Walk-in Interview**

#### **Schedule:**

#### **A. Doctor**

**Venue:** Board Room, Veer Madho Singh Bhandari Uttarakhand Technical University, Dehradun

**Date:** **5<sup>th</sup> December 2024 at 10:00 Am**

#### **B. Nurse**

**Venue:** Board Room, Veer Madho Singh Bhandari Uttarakhand Technical University, Dehradun

**Date:** **5<sup>th</sup> December 2024 at 11:00 Am**

### **Terms and Conditions of Engagement of the services of Doctor (on part-time basis)**

1. To attend to the bonafide students, teachers, staff, officers in the University premises who possess Health card during the prescribed duty hours as mentioned in the advertisement (or for longer periods as may be necessary in case of emergency)..
2. To give advice free of charge, prescribe medicines and administer injections free of charge to the bonafide students, teachers, staff, officers in the University premises who present themselves during the dispensary timings (duration may be changed as and when considered necessary by the University). You will be available for consultation at your private clinic in case of requirement.
3. To perform duties similar to those of a General Medical Practitioner. It shall be the Doctor's responsibility to ensure that the qualifications he/she holds or acquires in future do not restrict him/her in any manner from rendering the services required of a General Medical Practitioner. However, if as per any stipulation of the Indian Medical Association, the qualification he/she holds or acquires as the case may be, comes into a conflict with University's requirement to work as a General Practitioner, he/she shall be required to ensure that no liability or responsibility on this account devolves on the University under

- any circumstances and shall indemnify and keep indemnified the University at all times against the same.
4. The duties will also include, apart from other requirements as mentioned above:
    - (i) Treatment of minor and major illness for which the Doctor may be called.
    - (ii) Treatment of emergency cases of the University Health Card holders brought to the dispensary or in the University's premises or outside the University's premises and reference to appropriate Hospitals whenever called upon to attend even when such necessity arises outside your normal working hours.
    - (iii) Administering all types of injections - The responsibility for administering all types of injections rests with the Doctor for any untoward reaction. As a rule, administration of injection by the Nurse in Doctor's absence is discouraged. The Doctor will be required to train the Nurse to administer routine and simple type of injections when the work is heavy.
    - (iv) Important dressings and minor surgeries are to be handled only by the Doctor. If Doctor is convinced that the Nurse possesses the requisite competence, routine dressings may be handled by them.
  5. To issue certificate in support of leave on medical grounds wherever necessary and countersign the certificates produced by the students, teachers, staff, officers and employees from other qualified medical practitioners, if the Doctor is satisfied about the genuineness of the case.
  6. To attend to officers and members of their family at their residence when required by them and will be entitled to charge them his visit fee or consultation fee, as got fixed by the Doctor from the University from time to time. Such visit fee/consultation fee, so fixed, will be inclusive of charges for administration of injections, etc. No other charges should be levied by Doctor for such visits.
  7. If and when required to do so, the Doctor will certify in such forms as may be prescribed by the University from time to time as to the state about the health and / or fitness of students for study & other activities or for service of any employee or any prospective employee who may be selected for engagement / appointment at University or its campus.
  8. To issue order forms (prescribed) on the approved chemists for supply of special/costly drugs or injections required for curative purpose to the authorized users of Dispensary and forward copies thereof to the University for payment of the relating bills, if permissible as per University rules.
  9. To use the Doctor's good offices/ contacts for securing hospital facilities in case the authorized users of dispensary or their families require such facilities in other hospital.
  10. To inspect the University premises once a month and report whether they are kept in a sanitary and hygienic condition.
  11. To do prophylactic inoculations for typhoid, etc. and vaccination for small-pox whenever necessary.
  12. To submit periodic quarterly report about the general health standard of the authorized users of University dispensary.
  13. Responsibilities for the proper storage of medicines and their distribution and the Doctor will arrange the maintenance of all necessary records for the purpose.
  14. To advise on drug indents, and to counter-check the drug stock-balance and consumption.
  15. To give professional opinion including reasonableness of the cost of treatment pertaining to the various items of medical claims as and when the same are referred to the Doctor.
  16. To attend to any other work assigned by the University from time to time relating to administration of University's Dispensary and other applicable Medical Facilities / Scheme applicable in the University as are generally performed / required to be performed by a General Medical Practitioner.
  17. For the additional services which are not covered in the terms and conditions of the engagement, the Doctor will be paid as per the University rules applicable from time to time.
  18. In the event of the Doctor absenting from duty, he/she shall be required to make substitute arrangements of doctor/s acceptable to the University viz. in terms of qualification and experience at Doctor's own risk and cost.
  19. The Doctor will be under the administrative hierarchy applicable in the University.
  20. The engagement is purely temporary. No claim shall lie for regular employment on that basis at any stage or for pay and perks payable to employees of the University.
  21. The University reserves the right to review the rate of remuneration from time to time and alter the duty hours and location of dispensary at its discretion in the University premises in case it becomes expedient to suit administrative and operational requirements.
  22. Doctor's contract will be valid for the period detailed in the offer letter from the date of engagement subject to acceptance the above terms and conditions.
  23. In case of any breach of the terms and conditions the University reserves the right to terminate the engagement of the Doctor forthwith without assigning any reason and without any claim for compensation.
  24. The Doctor will adhere to the Code of Conduct as mentioned below..

### **Code of Conduct**

- a) Doctor shall observe, comply with and obey all orders and directions which may from time to time be given to him/her by any person or persons under whose jurisdiction, superintendence or control he/she may for the time being be placed.

- b) Doctor shall maintain the strictest secrecy regarding the University's affairs and the affairs of its constituents and shall not divulge, directly or indirectly, any information of a confidential nature either to a member of the public or to the University's Staff, unless compelled to do so by judicial or other authority, or unless instructed to do so by a superior officer of the University in the discharge of his/her duties. No Doctor shall contribute to the press anything relating to the affairs of the University without the prior sanction in writing from the University or publish any document, paper, or information which may come into his/her possession in his/her capacity as Doctor of the University.
- c) The Doctor shall also maintain patient confidentiality and shall not share the patient profile with any outsider/third party. The confidentiality requirement shall be perpetual and shall survive after the termination of engagement from the University. The Doctor shall indemnify and keep the University indemnified for any loss suffered by the University as a result of disclosure of any confidential information.
- d) Doctor shall serve the University honestly and faithfully and shall use his/her utmost endeavor to promote the interests of the University and shall show courtesy and attention in all transactions.
- e) No Doctor shall take an active part in politics or in any political demonstration or stand for election as member for a Municipal Council, District Board or any Legislative Body during their engagement with the University.
- f) No Doctor shall become or continue to be a member or office-bearer of, or be otherwise directly or indirectly associated with, any association / union or a federation of such trade union or resort to, or in any way abet, any form of strike or participate in any violent, unseemly or indecent demonstration in connection with any matter pertaining to his/her terms and conditions of engagement.
- g) A Doctor shall not solicit or accept any gift from any employee/ visitors to the dispensary.
- h) A Doctor shall not absent from his/her duties without the permission from the University in prescribed duration and without making alternate arrangement acceptable to the University during his/her absence. Such alternate arrangement shall not exceed ten days at a time.
- i) A Doctor shall not outsource/ sub-contract his/her service to the University.
- j) A Doctor shall not be under the influence of any intoxicating drink or drug while on duty and also ensure that his/her performance is not affected by any intoxication. Further, the Doctor should also refrain from being in a state of intoxication in public place.

**Explanation:** The term "public place" would include clubs even exclusively meant for members where it is permissible for the members to invite non-members as guests, bars and restaurants, public conveyances and all other places to which the public have or are permitted to have access, whether on payment or otherwise.

- k) No Doctor shall indulge in any act of sexual harassment of any woman including women students, employees at workplace or outside with bonafide members of the University.

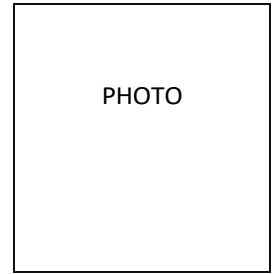
**Explanation:** For this purpose, "Sexual Harassment" shall include such unwelcome sexually determined behaviour, whether directly or by implication as:-

- i. Physical contact and advances,
- ii. demand or request for sexual favours,
- iii. sexually coloured remarks,
- iv. showing pornography,
- v. any indecent act hurting the dignity of woman

- l) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature besides, all such definition/interpretation as applicable in the statute/laws.
- m) The contract is liable to be terminated if a Doctor is arrested for debt or on a criminal charge or is detained in pursuance of any process of law.
- n) Doctor shall not give, solicit or receive nor shall offer to give solicit or receive, any gift, gratuity, commission or bonus in consideration of or return for the referring, recommending or procuring of any patient for medical, surgical or other treatment. He/ She shall not directly or indirectly, participate in or be a party to act of division, transference, assignment, subordination, rebating, splitting or refunding of any fee for medical, surgical or other treatment.
- o) The provision above shall apply with equal force to the referring, recommending or procuring by him/her or any person, specimen or material for diagnostic purposes or other study/ work.
- p) The contract is liable to be terminated in case a Doctor commits a breach of the code of conduct of the University mentioned above or the terms and conditions of the contract accepted by him/her, displays negligence, inefficiency or indolence, or knowingly does anything detrimental to the interests of the University or in conflict with its instructions or is guilty of any other act of misconduct.

# **FORMAT OF APPLICATION FOR DOCTOR (PART-TIME)**

(To be submitted along with proof of qualification, age, experience, and other relevant documents at the time of Walk in Interview to the Registrar, Veer Madho Singh Bhandari Uttarakhand Technical University, Suddhowala, Chakrata Road, Dehradun – 248007)



**1. Full Name**                      **Name :** .....  
(Beginning With Surname) **Fathers Name** .....

**2 Date of Birth** ..... **Age** on (05-12-2024) .....Years .....Months .....Days

**3 Educational Qualifications**

Medical Degree	Year of Completion	Name of Institute	No of Attempts
MBSS			
MD			

**4 Registration Details with Medical Council of India or any other council recognized by GOI**

.....  
.....  
.....

**5 Experience: No of Years** ..... **Functional Area** .....

**Location** .....

**6 Address of Clinic :** .....

.....

**7 Residential Address**.....

.....

**8 Address for communication**.....

.....

**9 Contact details**

Clinic Land Line : ..... Residence Land Line : .....

Mobile : .....Email Id. : .....

I have read the details pertaining to period of engagement, timings and place, job-role, terms & conditions, etc, on University's website and understood the same .I hereby undertake to abide by the details given on website.

Date- .....

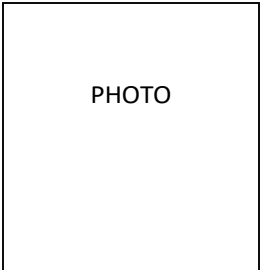
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Place- .....

Signature of Applicant

# **FORMAT OF APPLICATION FOR THE POST OF NURSE** **(SHORT TERM ENGAGEMENT BASIS)**

(To be submitted along with proof of qualification, age, experience, and other relevant documents at the time of Walk in Interview to the Registrar, Veer Madho Singh Bhandari Uttarakhand Technical University, Suddhowala, Chakrata Road, Dehradun – 248007)



**1. Full Name**                      **Name :** .....

(Beginning With Surname) **Fathers Name** .....

**2. Nationality :** ..... **3. Gender:** ..... **4. Date of Birth (DDMMYYYY)**.....

**5. Marital Status (Married / Unmarried /Widower/Widow) :** .....

**6. Address in Block Letters (with Pin Code / Tel No. if any)**

a) For Correspondence: .....

.....

b) Permanent Address.....

.....

c) Mobile No. .... d) Email Id .....

**7. (a) Whether the applicant belongs to SC / ST : (if yes, please state SC / ST) .....**

**(b) Please state name of SC/ST .....**

**8. Educational and Professional Qualification from Class 10 onwards:**

Sr. No	Examination(Passed)	University/Board /Institution	Year of Passing	Subjects with mark secured	Class /Grade & % of marks
1.					
2.					
3.					
4.					
5.					
Appeared or due to appear					
6.					

**9. Experience (particulars of all previous and present employment are to be furnished):**

SN	Name and Address of employer/ Institution	Post held / Pay & scale of pay	Whether Central/ StateGovt. /Public Sector Undertaking	Period of service		Permanent or Temporary	Reason for leaving
				From	To		
1							
2							

**10. Area of specialization:** .....

**11. Details of relative employed in University or its Campus, if any:**

S N	Name of relative	Relationship	Unit in which employed	Post held

**12. Any other information you may wish to add:** .....

.....  
 .....  
 .....

I have read the details pertaining to period of engagement, timings and place, job-role, terms & conditions, etc, on University's website and understood the same .I hereby undertake to abide by the details given on website.

Date- .....

[.....]

Place- .....

Signature of Applicant