

Regulations of the “UTU Alumni Association”

(Approved in 12th meeting of Executive Council of VMSB Uttarakhand Technical University,
Dehradun held on 8th September 2022)

A) OBJECTIVE: UTU Alumni Association is the association of ex-students of Veer Madho Singh Bhandari Uttarakhand Technical University, Dehradun (VMSBUTU). It aims at strengthening the networking among ex-students and contribute for well being of each other along with contributing for betterment of VMSBUTU in all possible ways and its students professionally

B) Eligibility and type of memberships:

1. A person is eligible to become “Life member” of Alumni Association of VMSB Uttarakhand Technical University (VMSBUTU) if he/she studied in the constituent/affiliated /autonomous colleges/institutions University and obtained a Degree from VMSBUTU, by paying fees as applicable.
2. Donor Member: Anyone Interested in supporting the activities of UTU Alumni Association of VMSB Uttarakhand Technical University is eligible to become a Donor member.

C) General Body:

- 1- All Life members of the UTU Alumni Association will be constituting General Body.
- 2- Annual General Body will meet once in a year preferably at the time of annual Alumni Meet, however Executive Committee itself or at least 25 Life members can request Executive Committee to hold special General Body meeting for discussing notified agenda.

General Body is responsible for:-

- (i) To pass the budget for the ensuring year and approve the expenditure statement of previous year.
- (ii) To approve the activities and reports of the activities of the Association.
- (iii) To elect the Executive Committee in alternate years i.e. tenure of elected Executive Committee will be of two years w.e.f. date of taking over of charge.

D) Executive Committee: Executive Committee (EC) shall be executive body of the UTU Alumni Association and will be elected in alternate years for tenure of 2 years. It shall consist of the following office bearers who shall be elected by the Life members of the Association i.e. one each of President, Vice –President, Secretary, Joint Secretary and Treasurer and the remaining 6 nos. of the Executive Committee Members. There shall be a Patron of the Executive Committee. Vice Chancellor of VMSB Uttarakhand Technical University, Dehradun shall be the ex-officio Patron of the UTU Alumni Association and have authority to intervene in any activity of the Association, if these are any way detrimental to the interest of the VMSBUTU. The University reserves all authority considered to be withhold any decision taken by the EC of UTU Alumni Association; nevertheless such situation should be avoided.

The outgoing Members of the Executive Committee shall be duty bound to hand over charge of office of each of the President, Vice President, Secretary, Joint Secretary and Treasurer and attest the signatures of these newly elected Executive Committee office bearers within 15 days of the succeeding month in which elections were held.

E) PATRON: The Vice Chancellor of the VMSBUTU is ex-officio Patron of the UTU Alumni Association and shall supervise its activities in the interest of University and its alumni.

F) Functions of the Executive Committee and Office Bearers:

- 1. President:** The President of the association shall preside over all the meeting of the General Body and Executive Committee. He can cast his veto in the case of tie for decision making. He will supervise the local Alumni Associations in all institutions under control of VMSBUTU.
- 2. Vice President:** He/She shall assist the President in discharge of his functions. In the absence of the President he/she will perform the duties of the President as entrusted by the President.
- 3. Secretary:** The Secretary is the Chief Executive officer of the UTU Alumni Association and custodian of all records relating to it and correspondent on behalf of the UTU Alumni Association. He/She will records the minutes of the meeting and would convene both the Executive Committee and General Body with the permission of the President. He/She will guide the Treasurer in preparing the budget and expenditure statement to place before the General Body for its approval. Secretary is under obligation to endorse all correspondences to the Registrar of VMSBUTU and Patron.
- 4. Joint Secretary:** He/She has to do the work entrusted by Executive Committee along with assisting the Secretary in discharging duties. In the absence of the Secretary, the Joint Secretary will perform the duties of the Secretary.
- 5. Treasurer:** He/She is responsible for all the financial transactions and Funds of the UTU Alumni Association. He/She has to maintain accounts properly along with the vouchers and He/She has to prepare the accounts of the association jointly with the Secretary or President. Treasurer shall be informing all financial matters to Finance Controller of VMSBUTU.
- 6. Members:** There will be 06 members of Executive Committee of UTU Alumni Association who will be participating in EC meetings and perform tasks which the Executive Committee entrusts to them.
- 7. Quorum:** 50 Life members will constitute quorum for General Body meetings and 1/4 elected of total strength of EC will be quorum for the Executive Committee meetings.
- 8. Funds:** The funds shall be spent only for the achieving the objectives of the association and no portion there of shall be paid to or transferred directly to any of the members by any means.

9. Amendments: No amendments or alterations shall be made in the objectives of the association unless it is voted by 2/3 of its members of the general body present at a special meeting convened for this purpose provided it is approved by Executive Council of VMSBUTU. However; The Executive Council VMSBUTU shall have authority to modify the regulations of “UTU Alumni Association” as deemed suitable from time to time.

G) Winding Up: In case the UTU Alumni Association has to be wound up, its property and funds that remain will be used for discharging the liabilities, if any, and remaining shall be transferred or paid to Corpus fund of VMSBUTU or other fund as decided by VMSBUTU.

H) Funds and Properties of the Association:

1. Contribution from the public for the specific or general purpose of the Association;
2. Contributions, grants, aids and the recurring and non-recurring receipts from any members, individuals, governments, state or union, international, medical, educational and other charitable foundations or institutions in India and abroad made to the Association from time to time.
3. Such other income, resources, receipts and whatsoever received for the furtherance and advancement of the objectives and purpose of the Association.
4. Accretions to and income from the association properties, both movable and immovable;
5. The funds of the Associations shall be invested in the forms and modes specified in Sub-section (5) of Section 11 of the Income-tax Act, 1961 or any other Act or regulation applicable.

I) Maintenance of Accounts and Audit:

1. UTU Alumni Association will its funds in a bank account operated jointly by the Treasurer and Secretary or President of the Association.
2. The year of the Association for the purpose of accounts shall be from 1st April of every year to the 31st March of the following year.
3. Auditors shall be appointed at the Annual General Body Meeting who shall audit the accounts of the UTU Alumni Association every year or at such intervals as so desired by the Executive Committee and shall give suggestions for the proper keeping of Accounts as required. The annual audited report shall be presented in the General Body meeting and also submitted to the Finance Controller of the VMSBUTU every year.
