

Subject Code: - BHMT 305

Roll No. _____

**Odd SEMESTER EXAMINATION, 2022-23
BHMCT- 3rd Sem. Year 2nd
Subject Name- Fundamentals of Management**

Time- 3 hrs.

Max. Marks- 50

Note- Attempt all question. All Questions carry equal marks. In case of any ambiguity or missing data, the same may be assumed and state the assumption made in the answer.

Ques. 1 Answer any Two Questions of the following. 2x5=10

- a) "Management is a science as well as an art". Illustrate.
- b) Explain leadership and also define styles of leadership.
- c) What are the various qualities of a good leader?

Ques. 2 Answer any Two Questions of the following. 2x5=10

- a) Distinguish between formal and informal organization
- b) Explain the 14 principles of given by Henry Fayol.
- c) Define decision making and its types.

Ques. 3 Answer any Two Questions of the following. 2x5=10

- a) What do you understand by centralization and decentralization?
- b) What are the points to be considered for the development of employees in an organization?
- c) What are the various sources of recruitment?

Ques. 4 Answer any Two Questions of the following. 2x5=10

- a) Explain the Herzberg's (two factor) theory of motivation.
- b) Explain the various roles played by a manger in an organization.
- c) Explain the various steps in the process of selection.

Ques. 5 Answer any Two Questions of the following. 2x5=10

- a) Explain the techniques of controlling.
- b) Explain the various steps involved in the process of controlling.
- c) What are the various points that lead to motivation at workplace?